



Forest Heath District Council

Cabinet Decisions Notice

(Published: Thursday 27 October 2016)

The following decisions were taken by the Cabinet on **Tuesday 25 October 2016** and, if not called in by Councillors, will come into operation on Friday 4 November 2016. This procedure does not however, apply to decisions that have been recommended to Council for a final decision (and which are also indicated within the decisions below). An executive decision may be called in, in accordance with the Overview and Scrutiny Committee Procedure Rules contained within Part 4 of the Council's Constitution, by at least five Councillors submitting the required call-in request form to the Head of HR, Legal and Democratic Services (e-mail: democratic.services@westsuffolk.gov.uk) by **5.00 pm on Thursday 3 November 2016**.

Should you have a query regarding any of the decisions taken, contact should be made with the named officer in the first instance, either on the telephone number listed against their name, or via email using the format firstname.surname@westsuffolk.gov.uk. Alternatively, you may also contact the relevant Portfolio Holder on the telephone number listed against their name, or via email using the format firstname.surname@forest-heath.gov.uk. Contact may also be made via Democratic Services, Forest Heath District Council, District Offices, College Heath Road, Mildenhall, Suffolk, IP28 7EY

Agenda Item and Report No.	Declarations of Interest/Dispensations Granted	Decision(s) (including recommendations to Council)	Reason(s) for Decision(s)	Other Options Considered and Reasons for Rejection	Contacts
Item No. 5 CAB/FH/16/043	None	<u>Report of the Overview and Scrutiny Committee: 15 September 2016</u> RESOLVED: That the contents of Report No CAB/FH/16/043, being the report of the Overview and Scrutiny Committee, be noted.	The report set out the decisions which had been made by the Overview and Scrutiny Committee at their meeting on 15 September 2016.	The Overview and Scrutiny Committee had considered the options in detail at their meeting on 15 September 2016.	<u>Chairman of the Committee:</u> Cllr Simon Cole 07974 443762 <u>Officer:</u> Christine Brain Democratic Services Officer (Scrutiny) 01638 719729

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Item No. 6 CAB/FH/16/044	None	<u>Report of the Anglia Revenues and Benefits Partnership Joint Committee: 20 September 2016</u> RESOLVED: That the contents of the report be noted.	The report set out the decisions which had been made by the Anglia Revenues and Benefits Partnership Joint Committee on 20 September 2016.	The Anglia Revenues and Benefits Partnership Joint Committee had considered the options in detail at their meeting on 20 September 2016.	<u>Portfolio Holder:</u> Cllr Stephen Edwards 07904 389982 <u>Officer:</u> Jill Korwin Director 01284 757252
Item No. 7 CAB/FH/16/045	None	<u>Report of the Performance and Audit Scrutiny Committee: 22 September 2016</u> RESOLVED: That the contents of the report be noted.	The report set out the decisions which had been made by the Performance and Audit Scrutiny Committee at their meeting on 22 September 2016.	The Performance and Audit Scrutiny Committee had considered the options in detail at their meeting on 22 September 2016.	<u>Portfolio Holder:</u> Cllr Stephen Edwards 07904 389982 <u>Chairman of the Committee:</u> Cllr Louis Busuttil 01638 810517 <u>Officer:</u> Christine Brain Democratic Services Officer (Scrutiny) 01638 719729

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Item No. 8 CAB/FH/16/046	None	<p><u>Recommendations of the Performance and Audit Scrutiny Committee - 22 September 2016: Arrangements for Appointment of External Auditors</u></p> <p>RECOMMENDED TO COUNCIL: (21 December 2016)</p> <p>That Option 3, to 'opt-in' to the sector led body (Public Sector Audit Appointments Limited (PSAA)) for the independent appointment of the Council's External Auditor, beginning with responsibilities for the financial year 2018-2019, as set out in Report No PAS/FH/16/023, be approved.</p>	Of the three options provided in Report No PAS/FH/16/023, the Cabinet supported the recommendations of the Performance and Audit Scrutiny Committee and recommended to Council that Option 3 be approved, as that was considered to provide better economies of scale in keeping audit fees down, with the added benefit of having a Suffolk-wide auditor.	Auditors must be appointed using one of the three options detailed in Report No PAS/FH/16/023.	<p><u>Portfolio Holder:</u> Cllr Stephen Edwards 07904 389982</p> <p><u>Chairman of the Committee:</u> Cllr Louis Busuttil 01638 810517</p> <p><u>Officer:</u> Rachael Mann Head of Resources and Performance 01638 719245</p>
Item No. 10 CAB/FH/16/048 (with Exempt Appendices)	None	<p><u>Revenues Collection and Performance Write-Offs</u></p> <p>RESOLVED:</p> <p>That the write-off of the amounts detailed in the exempt Appendices to Report No CAB/FH/16/048, be approved, as follows:</p> <p>1. Exempt Appendix 1: Council Tax totalling £5,709.68</p>	The total amounts detailed in the decision would be written off. Detailed reasons for the decisions were included in Exempt Appendices 1, 2, and 3 attached to the report.	The Council currently used the services of the ARP Enforcement Agency to assist in the collection of business rates and also had online tracing facilities. It was not considered appropriate to pass the debt onto another agency.	<p><u>Portfolio Holder:</u> Cllr Stephen Edwards 07904 389982</p> <p><u>Officer:</u> Rachael Mann Head of Resources and Performance 01638 719245</p>

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		2. Exempt Appendix 2: Business Rates totalling £74,715.96 3. Exempt Appendix 3: Overpayment of Housing Benefit totalling £5,809.18.		In the event that a written off debt becomes recoverable, the amount was written back on and enforcement procedures were re-established.	

Karen Points
 Head of HR, Legal and Democratic Services
 27 October 2016